

Effective since: May 24, 2018

1. GENERAL WARNING

- 1.1. The SPRL MV STUDIO (hereinafter, « [MV STUDIO] ») respects the privacy of its users (hereinafter, the «Users»).
- 1.2. MV STUDIO processes the personal data transmitted to it in accordance with the legislation in force, and, in particular, Regulation 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and the free movement of such data, applicable from 25 May 2018 (hereinafter the «General Data Protection Regulation»).
- 1.3. Access to the website <http://www.mvstudio.be> (hereinafter, the “Website”) implies the User’s full and unreserved acceptance of this Privacy Policy (hereinafter the “Policy”), as well as its general terms of use (hereinafter the “Terms”) and the cookie policy (hereinafter, the “Cookie Policy”).
- 1.4. The User acknowledges having read the information below and authorizes MV STUDIO to process, in accordance with the provisions of the Policy, the personal data that he/she communicates on the Website.
- 1.5. The Policy is valid for all pages hosted on the Website and for the registrations of this Website. It is not valid for the pages hosted by third parties to which MV STUDIO may refer and whose privacy policies may differ. MV STUDIO cannot therefore be held responsible for any data processed on these websites or by them.

2. DATA CONTROLLER AND DATA PROTECTION OFFICER

- 2.1. Simply visiting the Website shall take place without having to provide any personal data, such as first name, surname, postal address, e-mail address, etc.
- 2.2. As part of the Service, the User may be required to provide certain personal data. In this case, the data controller is:

MV STUDIO SPRL
Rue du Collège,27
1050 Ixelles
Belgium

- 2.3. Belgian business registry (BCE) number: BE0628.815.564
- 2.4. Any question regarding the processing of this data may be sent to the following address:
privacy@mvstudio.be

3. DATA COLLECTED

- 3.1. The User authorizes MV STUDIO to record and store the following data for the purposes mentioned in point 4:
 - 3.1.a. information voluntarily provided by the User for a purpose specified in the Policy, the general terms and conditions of sale (hereinafter the "GTC»), the Terms, the Cookie Policy, on the Website or on any other medium of communication used by MV STUDIO;
 - 3.1.b. additional information requested by MV STUDIO to the User in order to identify him or to prevent him from violating any of the provisions of the Policy;
- 3.2. In order to facilitate browsing the Website as well as to optimize technical management, the Website may use «cookies». These «cookies» record, in particular:
 - 3.2.a. the User's browsing preferences;
 - 3.2.b. the date and time of access to the Website and other data related to traffic;
 - 3.2.c. the pages visited;All information relating to «cookies» is included in MV Studio's Cookie Policy.
- 3.3. When the User accesses the Website, the servers consulted automatically record certain data, such as:
 - 3.3.a. the type of domain with which the User connects to the Internet;
 - 3.3.b. the IP address assigned to the User (when connected);
 - 3.3.c. the date and time of access to the Website and other data related to traffic;
 - 3.3.d. location data or other data relating to the communication;
 - 3.3.e. the pages visited;
 - 3.3.f. the type of browser used;
 - 3.3.g. the platform and/or operating system used;
 - 3.3.h. the search engine as well as the keywords used to find the Website.
- 3.4. No nominative data identifying the User is collected through the cookies and servers consulted. This information is kept for statistical purposes only and to improve the Website.

4. PURPOSES OF PROCESSING THE DATA

4.1. We process your data for various purposes. For each purpose, only the data relevant to the pursuit of the purpose in question are processed. The processing consists of any operation (manual or automated) on a personal data. MV STUDIO collects, stores and uses its Users' data for the following purposes, in particular:

- 4.1.a. to establish, carry out and conduct the contractual relationship with the User;
- 4.1.b. to analyse, adapt and improve the content of the Website;
- 4.1.c. to provide the Service;
- 4.1.d. to allow the User to receive messages;
- 4.1.e. to facilitate the availability and use of the Website;
- 4.1.f. to personalize the User's experience on the Website;
- 4.1.g. to respond to requests for information;
- 4.1.h. for any marketing activities and promotions proposed by MV STUDIO to Users who have given their consent;
- 4.1.i. to inform them about any changes on the Website and its features;
- 4.1.j. for any other purpose to which the User has expressly consented.

4.2. The legal basis of the processing of your personal data is based on:

- 4.2.a. your consent ;
- 4.2.b. the execution of any request from you;
We do need to collect some of your data to answer any request from you. If you choose not to share this data with us, it may render the performance of the contract impossible.
- 4.2.c. our legitimate interest, provided that it is in accordance with your interests, freedoms and fundamental rights.

We have a legitimate interest in providing you with this information and interacting with you, especially to respond to your requests or improve our services, prevent abuse and fraud, control the regularity of our operations, exercise, defend and preserve our rights, for example in litigation, as well as evidence of a possible violation of our rights, manage and improve our relations with you, continually improve our website and our products/services, unless such interests are supplanted by your interests or your fundamental rights and freedoms requiring the protection of your personal data. We take care in any case to maintain a proportionate balance between our legitimate interest and respect for your privacy.

If the legal basis of our treatment is your consent, you have the right to withdraw it at any time without prejudice to the lawfulness of the processing performed prior to withdrawal.

In the context of direct marketing, this means that you can unsubscribe at any time from newsletters and other commercial communications from us. You will be put in «opt-out». You can unsubscribe by sending us an email at the following address: privacy@mvstudio.be or by clicking on the unsubscribe link at the bottom of each email.

5. RIGHTS OF THE DATA SUBJECT

- 5.1. According to the regulations on the processing of personal data, the User has the following rights:
 - 5.1.a. Right to be informed about the purposes of the processing (see above) and the identity of the data controller.
 - 5.1.b. Right of access: the User may at any time have access to the data that MV STUDIO has on him or check if it is included in the database of MV STUDIO.
 - 5.1.c. Right to rectification : we take all reasonable steps to ensure that the data we hold is up to date. We encourage you from time to time to access your account (if applicable) or to consult us to check that your data is up to date. If you find that your data is inaccurate or incomplete, you have the right to ask us to correct it.
 - 5.1.d. Right to object: the User may, at any time, object to the use of his data by MV STUDIO.
 - 5.1.e. Right to erasure: the user may, at any time request the deletion of his personal data, except those MV STUDIO has a legal obligation to keep on record.
 - 5.1.f. Right of limitation of processing: the User may, in particular, obtain a limitation of processing when he has objected to the processing, when he disputes the accuracy of the data, or when he considers that the processing is illegal.
 - 5.1.g. Right of portability: The User has the right to receive the personal data that he has communicated to MV STUDIO and may also ask said company to send this data to another data controller.
- 5.2. In order to exercise his rights, the User sends a written request, accompanied by a copy of his identity card or his passport, to the data controller:
 - 5.2.a. by e-mail: privacy@mvstudio.be
 - 5.2.b. by mail: MV STUDIO – Rue du Collège 27, 1050 Bruxelles - Belgium
- 5.3. MV STUDIO will then take the necessary steps to satisfy this request as soon as possible and in any case within one month of receipt of the application. If necessary, this period can be extended by two months, given the complexity and the number of requests.

6. PERIODE OF STORAGE

- 6.1. MV STUDIO will keep the personal data of its Users for the duration necessary to achieve the objectives pursued (see point 4).

7. COMPLAINT WITH THE SUPERVISORY AUTHORITY

The User is informed that he has the right to lodge a complaint with the Data Protection Authority:

Data Protection Authority
Rue de la Presse, 35, 1000 Brussels
Tel : +32 (0)2 274 48 00
commission@privacycommission.be

8. SECURITY

8.1. In addition, MV STUDIO has taken the appropriate organizational and technical measures to ensure a level of security adapted to the risk and that, to the extent possible, the servers hosting the personal data processed prevent:

8.1.a. unauthorized access to or modification of this data;

8.1.b. improper use or disclosure of such data;

8.1.c. unlawful destruction or accidental loss of such data.

8.2. In this respect, employees of MV STUDIO who have access to this data are subject to a strict confidentiality obligation. Nevertheless, MV STUDIO may in no way be held liable in the event that this data is stolen or hijacked by a third party despite the security measures adopted.

8.3. Users undertake not to commit acts that may be contrary to this Policy, the Terms, the Cookie Policy or, in general, the law. Violations of confidentiality, integrity and availability of information systems and data which are stored, processed or transmitted by these systems, or the attempt to commit one of these violations, shall be punishable by imprisonment of between three months and five years and a fine of between twenty-six euros and two hundred thousand euros, or one of these penalties only.

9. COMMUNICATION TO THIRD PARTIES

9.1. MV STUDIO treats personal data as confidential information. It will not communicate them to third parties under any condition other than those specified in the Policy, such as to achieve the objectives set out and defined in point 4, or under the conditions in which the law requires it to do so.

9.2. MV STUDIO may communicate its Users' personal information to third parties to the extent that such information is necessary for the performance of a contract with its Users. In such case, these third parties will not communicate this information to other third parties, except in one of the two following situations:

9.2.a. the communication of this information by such third parties to their suppliers or subcontractors to the extent necessary for the performance of the contract;

9.2.b. where such third parties are obliged by the regulations in force to communicate certain information or documents to the competent authorities in the field of combating money laundering, as well as, in general, to any competent public authority.

9.3. The communication of this information to the aforementioned persons shall, in all circumstances, be limited to what is strictly necessary or required by the applicable regulations.

10. TRANSFER TO A COUNTRY OUTSIDE OF THE EUROPEAN ECONOMIC AREA

MV STUDIO transfers data to a country outside the European Economic Area only when that country ensures an adequate level of protection within the meaning of the legislation in force and, in particular, within the meaning of the General Data Protection Regulation (for more information on the countries offering an adequate level of protection, see: <https://goo.gl/1eWt1V>), or within the limits permitted by the legislation in force, for example by ensuring the protection of data by appropriate contractual provisions.

11. DIRECT MARKETING

11.1. The personal data will not be used for direct marketing purposes for articles or services that would not be identical or similar to those to which the User has already subscribed, unless the User has previously explicitly consented to such use by ticking the boxes provided for this purpose («opt-in»).

11.2. When the User has given his consent to the use of this information for direct marketing purposes, the latter retains the right to object to such use at any time, upon request and free of charge. The User may simply communicate his request by writing to the following address: privacy@mvstudio.be.

12. UPDATES AND CHANGES TO THE POLICY

By informing Users through the Website or email, MV STUDIO may modify and adapt the Policy, in particular to comply with any new legislation and/or regulations applicable (such as the General Data Protection Regulation applicable from 25 May 2018), the recommendations of the Belgian Data Protection Authority, the guidelines, recommendations and best practices of the European Data Protection Board and the decisions of the courts and tribunals on this issue.

13. VALIDITY OF THE CONTRACTUAL CLAUSES

13.1. Failure by MV STUDIO to invoke - at any given time - a provision of this Policy, may not be interpreted as a waiver to subsequently make use of its rights under the said provision.

13.2. The invalidity, expiration or the unenforceable nature of all or part of one of the above or below mentioned provisions shall not give rise to the invalidity of all the Policy. Any fully or partially invalid, lapsed or unenforceable provision shall be deemed not to have been written. MV STUDIO undertakes to substitute this provision with another which, to the extent possible, fulfils the same objective.

14. APPLICABLE LAW AND COMPETENT COURT

14.1. The validity, interpretation and/or implementation of the Policy are subject to Belgian law, to the extent permitted by the provisions of applicable private international law.

- 14.2. In the event of a dispute relating to the validity, interpretation or implementation of the Policy, the courts and tribunals of Brussels have exclusive jurisdiction, to the extent permitted by the provisions of applicable private international law.
- 14.3. Before taking any step towards the judicial resolution of a dispute, the User and MV STUDIO undertake to attempt to resolve it amicably. To this end, they shall first contact each other before resorting, where appropriate, to mediation, arbitration, or any other alternative method of dispute resolution.